



The WB National University of Juridical Sciences

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30-01-2019

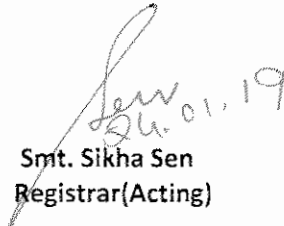
NOTICE INVITING TENDER

The West Bengal National University of Juridical Sciences, Kolkata intends to invite tender under for PROVIDING LODGING & BOARDING FACILITY for University Guests & VIP Guests, in sealed envelope from reputed hotel/lodge having sound financial capacity and proven track record of at least 3 years of providing this services to other reputed organizations.

The quotations, meeting the eligibility criteria specified in the tender format, shall only be considered for further evaluation.

All responses should be in gala sealed envelopes and shall be addressed to "The Chairman, Procurement Committee" and shall be dropped in the tender box in placed in front of Registrar's Office of the University. The University authority reserves the sole right to choose or reject any tender form without further notice. Decision of the University authority shall be final and binding on all. The tenders shall be opened subsequently by the Procurement Committee on a later date at a suitable venue in the University campus which will be notified in the website.

Last date for submission of tender forms is **13-02-19**. WBNUJS reserves the right to accept or reject any or all offers/ Quotations in full/ part without assigning any reason whatsoever.


Smt. Sikha Sen
Registrar(Acting)

THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES, KOLKATA

APPLICATION FORM – TECHNICAL BID

Sl No	Information Sought	Information provided
Sl No	Name of the Hotel /Guest House (In Block Letters)	
1(a)	Date of Establishment / Incorporation	
1(b)	Registration no. for registration under Companies Act, 1956. (Please enclose photocopy of certificate)	
1(c)	Correspondence address and telephone no. with email id	
1(d)	Status Proprietary/ Partnership/ Private Limited Company/ Public Limited Company	
1(e)	Name of Representative (s) with Designation who would be calling on us and attending to our jobs and his Contact numbers.	
1(f)	Name of Bankers with address & telephone nos. IFSC Code & A/C No.	
1(g)	PAN No. of the Firm (Please enclose photocopy)	
1(h)	Details if registered with any other Government Authority	
1(i)	State the latest Income tax assessed year and the amount of tax assessed (Copies of last 03 years, IT Returns,)	
1(j)	Turnover for the last three financial years 2017-18 2016-17 2015-16.....	
1(k)	Mention any other specialties of your Establishment	

(2) Facilities/Amenities Availability

Information Sought	(Yes/No)
Swimming Pool	
Complimentary Wi-Fi/Newspaper/Magazine	
Onsite Dining	
Fitness Center	
Room Services	
Telephone in the room	
Heating facility in the bathroom, hair-dryer, cleansing tissue, bathtub	
Sewing kit, shoe polish utensils, laundry and ironing service	
Beverage /Food offer in the room	
Upholstered chair/couch with side table	
Availability Extra Cot in the room	
No. Rooms availability with air-conditioner and geysers (Please mention no. of rooms available in each category)	
Standard /One bed Room	
Two Bed Room	
Triple or Family Rooms	
Suite	
Comfort Star (Please mention)	
Car Parking facilities	
Library facilities	
Spacious reception hall with several seats and beverage service	
Waiting Room for Guests	

Providing Lodging / Boarding Facility

Financial Bid

(3a)	Staying Arrangement in Dual Occupancy Room with attached bathroom, toilet rate per day Single Occupancy Double Occupancy Family Rooms Suite with Single Occupancy Suite with Double Occupancy Extra Cot charges	
(3b)	Complimentary services, if any, Please mention	
(3c)	<u>Rate for breakfast</u> Veg Non Veg <u>Rate for Lunch</u> Veg Non Veg <u>Rate for Dinner</u> Veg Non Veg	
(3d)	Pick & Drop facilities from Hotel to Airport/ University	

1. The Hotel / Guest House should be having the experience of providing Lodging & Boarding facility as mentioned for at least 3 years (copy of proof must be enclosed)
2. The firm/supplier should have registration with state and local authorities for undertaking the profession (copies of proof to be enclosed)
3. Minimum annual turnover of the company should be Rs 10,00,000/- certified by Chartered Accountant and above during last three years and experience of having executed an order of one PSU/ Govt. /reputed pvt firm/company worth Rs 5 Lac and above for any one of the last 3 years if.
4. The company should have a valid PAN Card no. issued by Income tax department and GST registration No.
5. Hotel bills will be paid after check out and on submission of bill.
6. The Hotel / Guest House should be in the vicinity of 3-5 km from the WBNUJS.
7. Any time Hotel / Guest House should have capacity of providing lodging, boarding facility for 8 to 10 people.
8. Ambiance of the Hotel / Guest House should be satisfactory.
9. Hotel / Guest House should be able to cope up with the varying requirement of rooms by guests.

Declaration: I/we have read the instructions appended to the form and I/we understand that if any false information is revealed at a later date, any contract made between ourselves and the corporation, on the basis of the information given by me/us shall be treated as invalid at the sole discretion of the Corporation and I/we will be solely responsible for the consequences and shall make good all loses caused to WBNUJS in the process. I/we agree that the decision of the corporation in selection of tender will be final and binding on me/us. All the information furnished by me hereunder is correct to the best of my/our knowledge and belief. I/we have no objection if inspection of my/our premises/ workshop, shop, etc is done by the official of the corporation including inspection of the quality of any or all items of the tender.

Sign..... With seal of firm/company

Name & designation.....

Place.....date.....