



NIT for Interior Works & Renovation of Rooms of the Library at WBNUJS Campus, at 12, LB Block, Sector - III, Salt Lake City, Kolkata-700098.

Notice Inviting Tender no NUJS/6 of 2013-14

The West Bengal National University of Juridical Sciences invites Tenders from bonafide and capable contractors having requisite credentials for Interior Works & Renovation of Rooms of the Library at WBNUJS Campus, 12, LB Block, Sector - III, Salt Lake City, Kolkata- 700098.

The interested / intending tenderers should apply with attested copies of necessary documentary evidence along with the original related to the enlistment, License and Valid Clearance certificate of VAT, Income Tax and Professional Tax for obtaining permission of the Registrar. All contractors must submit documentary evidence in support of the experience and competence to execute such type of work as evidenced during last five years.

The work must be completed within one month from the date of issue of the work order. EMD of Rs. 25,000.00 should be drawn in the form of Bank Draft in favour of WBNUJS, Kolkata, for submission along with Tender. Rates should be quoted in figures as well as in words. The rate should be inclusive of all taxes & charges. No conditional tender or tender with price variation clause will be accepted. Acceptance of the lowest or any other tender is not obligatory. The undersigned reserves the right to accept or reject any tender without assigning any reason whatsoever.

Cost of Tender Form --- Rs, 500.00 (D.D. in the name of WBNUJS)

Receipt of tenders : till 16.00 hrs on 06.05. 2013
Opening of tenders : at 16.30 hrs. on 06.05.2013.

Dr. S.C. Mukhopadhyay
Registrar



1. **Name of Work:** “Interior Works & Renovation of Rooms of the Library WBNUJS Campus, Salt Lake, Kolkata.”
1. **Short Description of Works:** Renovation of Room No: - 007/008/009/011
2. **EMD:** Rs. 25,000.00
3. **Cost of Tender:** Rs. 500.00 (non-refundable)
4. **Last Date of Submission:** 06.05.2013 upto 16.00hr .
5. **Opening of Bids:** 06.05.2013 at 16.30hr.
6. **Completion Period:** 45 days from job order.
7. **Performance Guarantee:** 10 % of order value for Six months
8. **Defect Liability Period:** 12 months
9. **Eligibility:** Bona-fide capable contractors fulfilling following criteria
 - a. 1 completed similar work of value of Rs. 7 lakhs in the last two financial years.
 - b. OR 2 completed similar works each of value of Rs. 5 lakhs each in the last two financial years.
 - c. AND Average Annual Turnover of Rs. 20 lakhs in the past three years
10. Note: Similar works would mean execution of interior installation works involving civil works, furniture, electrical, lighting, fire fighting, false ceiling, doors & windows and flooring etc. undertaken for any Govt./PSU/PSBs etc. clients completed within the last three years. Projects undertaken for private clients may be considered if TDS certificates for same are produced.
11. Completed tender documents along with all supporting documents and price bid may be submitted in tender box (Room no 001)at WBNUJS campus, 12, LB Block Sector III, Kolkata – 700 098.
12. **Instructions to Bidders:**
 - a. Documents to be submitted
 - i. Audited Balance Sheets of last three years
 - ii. PAN
 - iii. Service Tax Registration
 - iv. VAT Registration
 - v. Sale Tax Registration
 - vi. EPF Registration
 - vii. Credentials of completed works
 - viii. Solvency Certificate from nationalized/scheduled bank
 - ix. Any other relevant documents
 - b. Organizational information as per proforma
 - c. All strictly unpriced supporting documents along with EMD and signed and sealed tender documents to be placed in an envelope clearly marked “Technical Bid”



- d. Only price bid as per BOQ proforma to be placed in a separate envelope clearly marked "Price Bid"
- e. Both the envelopes to be placed in a third cover clearly marked "Tender for Interior Works at WBNUJS Campus, Salt Lake, Kolkata." along with last Date and Time of submission.
- f. All photocopy submittals of originals to be duly notarized.
- g. All pages must be duly signed and sealed by authorized signatory.
- h. In case of a company, partnership firm etc. the authorized signatory must have requisite Power of Attorney to act on behalf of the bidder. Power of attorney to be submitted along with technical bid.
- i. Canvassing in any form shall lead to disqualification.
- j. Price Bids of only eligible parties shall be opened in the presence of those eligible parties who want to be present. Date and time shall be intimated later.
- k. Bidders are required to quote strictly as per the terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations. Conditional bids or bids not following performa may be disqualified.
- l. WBNUJS reserves the right to reject any or all the tenders in part or full without assigning any reason whatsoever thereof. WBNUJS does not bind them/ itself to accept the lowest tender. WBNUJS reserves the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The contractor is bound to accept portion of work as offered by WBNUJS after split up at the quoted/negotiated rates if applicable.
- m. No Mobilisation Advance shall be paid to the successful bidder.
- n. EMD of unsuccessful bidders shall be returned without any interest. EMD of successful tenderer shall be retained as part of Performance Guarantee.

Sd\-

Dr. S.C . Mukhopadhyay
Registrar